

West Wickham Commons Consultative Committee

Terms of Reference

The West Wickham Commons Consultative Committee provides a forum where local residents can be informed of, and make suggestions for, the future management and use of Spring Park and West Wickham Common. The views of the Consultative Committee shall be conveyed to the Epping Forest & Commons Committee.

1. The composition of the West Wickham Commons Consultative Committee shall include:-
 - a. Representatives from Wickham Common, West Wickham South and West Wickham Residents Associations.
 - b. Representatives from West Wickham and Spring Park Volunteers.
 - c. Local politicians representing West Wickham & Hayes & Coney Hall.
 - d. Representatives of recreational user groups.
 - e. Representation from local schools, Parent Teacher Associations or school councils.
 - f. The Chairman and the Deputy Chairman of the Epping Forest & Commons Committee, together with up to three other members appointed by the Committee.
 - g. Subject to the Chairman's prior agreement, substitutes are welcome to attend Committee meetings in the place of nominated Representatives.
2. The Chairman of the Epping Forest & Commons Committee or his nominated representative shall be the Chairman of the Committee.
3. The Committee will meet formally in January or February each year.
4. In between the formal Committee meetings the Superintendent will host a summer consultation meeting. These events will be tailored to local need: for example a guided walk might be arranged to look at a particular issue, followed by a brief recorded discussion on the matter with recommendations then presented to the next formal Consultative Committee meeting, and then reported to the Epping Forest & Commons Committee.
5. Meetings shall take place locally at Spring Park or West Wickham Common.
6. The Town Clerk to convene the meetings, prepare and circulate the agendas and be responsible for the minutes.
7. The minutes of the West Wickham Common Consultative Committee to be circulated to members of the Ashted Common Consultative Committee and Coulsdon Common Consultative Committee, and vice versa.